

المملكة العربية السعودية وزارة التعليم العالي جامعة المجمعة كلية الهندسة

Kingdom of Saudi Arabia Ministry of Higher Education Majmaah University College of Engineering

Unit of Student Training, Professional Development, and Life Long Learning

Engineering Practice Course

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Form EP 4

EP Obligation Agreement

1, the undersigned, agree to strictly abide to the following requirements:

- 1) I must check after the end of this term, before leaving to my assigned position that I am not among the discontinued students.
- 2) I must report my assigned job no later than indicated above.
- 3) I must spend 8 weeks in the above assigned job. And I shall not change the place of work unless 1 get the permission from the employer and the university.
- 4) I must observe the laws and regulations of the place of appointment and l shall not leave my work place without the employer's permission.
- 5) I must send the contact guide to Engineering Practice Unit at MU within the first week of the start of my training.
- 6) It is my responsibility to make sure that the supervisor sends the evaluation form to the Engineering Practice Unit at the end of my training.
- 7) I must fill the progress report forms and have them approved by the supervisor at work and include then in the final to the Engineering Practice Coordinator
- 8) I must submit a draft copy of my Engineering Practice report to my Engineering Practice Coordinator early in the beginning of the semester following the practice and a final copy before the deadline indicated by my Engineering Practice coordinator.
- 9) I understand that any delay in submitting the final copy of my engineering practice report will result in an 'F' grade, which requires repetition of the course

Signature:	Name:
Date:	