

Personal information:

Name: Naif bin Abdullah bin Ahmed Alhabas.

Current job: Librarian, Faculty of Science.

Major: Library and Information.

Grade: seventh.

Job Title: Librarian.

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Qualifications:

Bachelors in Libraries and Information - University of Imam Muhammad bin Saud Islamic University in 1426.

Training courses from the Institute of Directors:

- **Information services in libraries and information - Institute of Management - Riyadh -1427/1428.**
- Bibliographic description of the books - Institute of Management - Riyadh -1427/1428 .**
- **The use of the Internet for the purposes of libraries - Institute of Management -1428 / 1429.**
- **Bibliographic description of the patrols - Institute of Management -1428 / 1429.**
- **Build lists of subject headings - Institute of Management -1428/1429.**
- **To search for information in printed references - Institute of Management -1428/1429.**
- **Dewey Decimal Classification - Institute of Management -1428/1429.**
- **Total Quality Management - Institute of Management -1429/1430.**
- **Demodulation - Institute of Management -1429/1430.**
- **Circulation - Institute of Management -1429/1430.**
- **Automated retrieval of information -1430/1431.**

- Indexing - Institute of Management -1430/1431.
- Indexing objectivity -1431/1432 Management Institute.
- Analyzing problems and making decisions - Institute of Directors -1431/1432.
- Indexing and extraction - Institute of Management -1432/1433.
- Building digital libraries - Institute of Management -1432/1433.
- Approved system libraries of the Institute of Directors - 1432/1433.

Foreign courses:

- Team building - the center of the elite - Morocco -1432/1433.
- Attend a number of conferences, seminars, workshops and seminars in the field of libraries, information and digital libraries.