



Study and Examinations Regulations in Majmaah University (Bachelor degree)



**Regulations of study and tests for the undergraduate level
Amended by the decision of the Council of Universities
Affairs No. (1/9/1444) dated 3/1/1444 AH
Executive Rules of Majmaah University**

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(تعميم برقي عاجل)

سمو/ معالي/ سعادة/ رئيس الجامعة حفظه الله

السلام عليكم ورحمة الله وبركاته
 أبعث لكم نسخة من قرار مجلس شؤون الجامعات رقم (١٤٤٤/٩/١) وتاريخ
 ١٤٤٤/١/٣ هـ، القاضي بإقرار لائحة الدراسة والاختبارات للمرحلة الجامعية، وفق
 الصيغة المرفقة للقرار، أمل الاطلاع وإكمال اللازم بموجبه.

وتقبلوا تحياتي وتقديري . .

الأمين العام

لمجلس شؤون الجامعات

د. محمد بن عبدالعزيز الصالح

Study and Examinations Regulations in Majmaah University (Bachelor degree)


 المملكة العربية السعودية
 مجلس شؤون الجامعات
 (٢٠٢)

قرار مجلس شؤون الجامعات رقم (١٤٤٤/٩/١) وتاريخ ١٤٤٤/١/٣ هـ.

إن مجلس شؤون الجامعات.

بناءً على الصلاحيات المخولة له نظاماً.

وبناءً على الفقرة (٦) من المادة (الخامسة عشرة) من نظام مجلس التعليم العالي والجامعات الصادر بالمرسوم الملكي رقم (٨/م) وتاريخ ١٤١٤/٦/٤ هـ، وما تضمنته من اختصاصات المجلس إصدار اللوائح المشتركة للجامعات.

وبناءً على المرسوم الملكي رقم (٢٧/م) وتاريخ ١٤٤١/٣/٢ هـ، القاضي بالموافقة على نظام الجامعات وما تضمنه البند (رابعاً) من أن يمارس مجلس شؤون الجامعات صلاحيات مجلس التعليم العالي (الملغى) الواردة في نظام مجلس التعليم العالي والجامعات، الصادر بالمرسوم الملكي رقم (٨/م) وتاريخ ١٤١٤/٦/٤ هـ، على الجامعات التي تستمر في تطبيق ذلك النظام.

وبناءً على الفقرة (٣) من المادة (السابعة) من نظام الجامعات الصادر بالمرسوم الملكي رقم (٢٧/م) وتاريخ ١٤٤١/٣/٢ هـ، التي تضمنت أن من اختصاصات المجلس إقرار اللوائح المالية، والإدارية، والأكاديمية للجامعات.

يقرر ما يلي:

أولاً: إقرار لائحة الدراسة والاختبارات للمرحلة الجامعية، وفق الصيغة المرفقة لهذا القرار.

ثانياً: حل هذه اللائحة محل لائحة الدراسة والاختبارات للمرحلة الجامعية المعدلة بقرار مجلس التعليم العالي رقم (١٤٢٣/٢٧/١٣) وتاريخ ١٤٢٣/١١/٢ هـ، وتلغى ما يتعارض معها من أحكام سابقة.

ثالثاً: يعمل بهذه اللائحة اعتباراً من تاريخ بداية العام الدراسي ١٤٤٤ هـ.

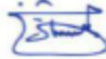
رابعاً: يضع مجلس كل جامعة القواعد التنفيذية لهذه اللائحة خلال خمسة عشر يوماً من تاريخ هذا القرار.

خامساً: يضع مجلس كل جامعة قواعد السلوك والانضباط الطلابي في الجامعة خلال خمسة عشر يوماً من تاريخ هذا القرار.

سادساً: تقوم الأمانة العامة لمجلس شؤون الجامعات بمراجعة اللائحة وفق الصيغة المرفقة لهذا القرار بعد ثلاث سنوات من نفاذها.

والله ولي التوفيق ، ، ،

رئيس مجلس شؤون الجامعات




Chapter One: Definitions

Article One

The following terms and phrases, wherever they appear in this regulation, shall have the meanings assigned to them, unless the context requires otherwise.

Academic Year: Two or more semesters, and a summer semester if available, or four or more levels, and a summer level or two if available.

Academic System: The method of study followed in colleges and institutes of the university, whether by the system of academic levels, academic semesters, or the full academic year.

Academic Semester: A period of time not less than fifteen weeks in the two-semester system, or not less than twelve weeks in the three-semester system, and does not include registration, withdrawal, addition, or final examinations.

Academic Level: A method of study in which the duration is less than the academic semester, so that it is not less than four weeks, does not exceed eight weeks, and the total number of academic weeks is not less than forty weeks per year.

Full Academic Year: A period of time not less than forty weeks per year.

Summer Semester: A period of time not less than eight weeks for the two-semester system, or not less than six weeks for the three-semester system, and during which the duration allocated for each course is doubled.

Summer Level: A period of time not less than four weeks for the academic level system, and during which the duration allocated for each course is doubled.

Study Plan: The set of compulsory, elective, and free courses that constitute the graduation requirements, which the student must pass successfully to obtain the academic degree in the specified specialization.

Course: The subject in the plan of each program, which includes a number, code, and description of the content, and is subject in each department to follow-up, evaluation, and development, and may be studied independently, or may have a prerequisite or a concurrent requirement.

Academic Unit: The weekly theoretical lecture (or clinical lesson or exercise lesson) that lasts no less than fifty minutes, or the practical lesson that lasts no less than one hundred minutes, or the field lesson specified in the study plan.

Learning styles: Different instructional methods including: face-to-face learning, blended learning, distance learning, self-learning, and other learning styles.

Academic Promotion Program (Tajseer): The program designed to complete the study from a diploma to a bachelor's degree.

Semester Grade: The grade awarded for the work obtained by the student during the study in a level of study, or a semester, or the full academic year - if available - and includes tests, research, and educational activities related to the course.

Final Exam: An exam in the course, held once at the end of teaching the course at the academic level, or the semester, or the full academic year.



Final Exam Grade: The grade obtained by the student in each course in the final exam.

Final Grade: The sum of the semester grades, plus the final exam grade for each course, and the total grade is calculated out of 100.

Academic Record: A detailed statement that includes all the courses studied by the student, the grades obtained, and includes: the semester and cumulative averages.

Visiting Student: A student who studies some courses at another university, or at a branch of the university to which he belongs without being transferred.

Estimation: A description of the percentage or alphabetical symbol of the final grade obtained by the student in any course.

Incomplete Estimation: An estimation recorded for each course that the student is unable to complete its requirements on time, and is indicated in the academic record by the symbol (J) or (IC).

Continuous Estimation: An estimation recorded for each course that requires more than one semester to complete its study, and is indicated by the symbol (P) or (IP).

Semester Average: The result of dividing the total points obtained by the student by the total units assigned for all courses studied in any semester, or academic level, or full academic year, and the points are calculated by multiplying the assigned unit by the weight of the estimation obtained in each course studied by the student.

Cumulative Average: The result of dividing the total points obtained by the student in all courses studied since joining the university by the total units assigned for those courses.

General Estimation: A description of the level of academic achievement of the student during his period of study at the university.

Academic Load: The total number of academic units that the student is allowed to register for in a specific academic level, or semester, or full academic year determined by the university council.

Chapter Two: Objectives and Validity of the Regulation

Article Two

This regulation aims to organize the mechanism and procedures of study and examinations at the university, in order to raise the efficiency and quality of the educational process and academic procedures for the stage that follows the general secondary stage.

Article Three

The provisions of this regulation apply to universities that apply the Higher Education Council system and universities issued by Royal Decree No. (M/8) dated 4/6/1414 AH, and universities that apply the universities system issued by Royal Decree No. (M/27) dated 2/3/1441 AH.

Chapter Three: Study Systems

Article Four



1. The university shall adhere to the following when approving its programs in order:
 - A. The Saudi Unified Classification of Educational Levels and Specializations, issued by the Council of Ministers Decision No. (75) dated 27/1/1442 AH, and any amendments or updates thereto.
 - B. The National Qualifications Framework in the Kingdom of Saudi Arabia, issued by the Board of Directors of the Education and Training Evaluation Commission at its first meeting of the second session held on 16/6/1441 AH, and any amendments or updates thereto.
2. The student shall progress in his studies according to the academic system and study plan approved by the university council.

Executive Regulation of Article Four

1. The student graduates according to the following:
 - A. The student progresses in his studies according to the academic system and study plan approved by the university council, and is considered to have completed the requirements of the academic level or academic year if he successfully passes all the courses of that level or academic year, or equivalent accredited study hours.
 - B. The provisions of Articles 27, 34, and 35 of the regulation shall be taken into account.
2. The following shall be taken into account when designing the study plan:
 - A. Its conformity with the unified Saudi classification of educational levels and specializations, issued by the Council of Ministers Resolution No. (75) dated 27/1/1442 AH, and any amendments or updates thereto, and the national qualifications framework in the Kingdom of Saudi Arabia, issued by the Board of Directors of the Education and Training Evaluation Authority at its first meeting of the second session held on 16/6/1441 AH, and any amendments or updates thereto.
 - B. The university council or whoever it delegates determines the regulations, standards, and procedures necessary for approving and developing study plans, according to the recommendations of the Permanent Committee for Study Plans and Educational System.
3. Formulating the learning outcomes with all the descriptions of academic programs and courses to include knowledge, skills, and values according to the requirements of the National Qualifications Framework.
4. The study system applies to undergraduate and diploma students



Article Five

The academic year is divided, and the graduation requirements for the degree are distributed in accordance with the academic system and the study plan, approved by the University Council, as follows:

1. Two or more semesters, and a summer semester may be included, with its duration being counted as half of the duration of a regular semester.
2. Four or more academic levels, with each level lasting no less than four weeks and no more than eight weeks, and the total number of academic weeks not being less than forty weeks per year. A summer level or two summer levels may be included, with their duration being counted as half of the duration of a regular level if they exist.

:The executive rule of Article Five

1. The study system applied at the university is a two-semester system, and the University Council has the right to review the study system at the beginning of each year in accordance with what is stated in Article Forty-Five.
2. Opening a summer semester requires the approval of the University Council, based on the recommendation of the concerned College Council.
3. No modification of the study plan is allowed except with the approval of the University Council, or whoever it authorizes based on the recommendation of the College and Department Councils, and the approval of the permanent Committee for the Plans and Academic System.
4. The Deanship of Admission and Registration implements the modification of the study plans after the approval of the University Council.

Article six

be based on the full academic year, according may study in some colleges and institutes The .procedures approved by the University Council and rules and to the

The executive rule for Article Six

The study in some colleges may be based on the full academic year, according to the rules and procedures in this regulation, after replacing the phrase “academic year” with semester” wherever it appears ,as long as it does not conflict with what follows :

1. Courses are offered in the annual system throughout an academic year that is not less than (40) weeks.
2. A final exam is held for each course at the end of the academic year, and for practical and clinical courses with a training nature and short courses may have the final exam at the end of the training period.



3. The second round exam is held before the start of the academic year by a period of not less than two weeks, and it is allowed to enter it for those who failed in courses, and the college council determines their nature and the total number of units by no more than (50%) fifty percent of what the student studies, and the grade obtained by the student is recorded.
4. The student who fails in the second round or in courses that do not have a second round remains in the same year, and repeats the courses that he failed in, and the college council or whoever delegates it may allow the student to study courses from the following year.
5. The student does not move from one year to another until he completes the requirements for the transition according to the study plan.

Article Seven

Subject to the decisions issued by the Council of University Affairs, the University Council may, based on the proposal of the colleges or institutes councils, adopt one or some of the learning styles in the programs, which the nature of the study in them allows.

The executive rule for Article Seven

1. The scientific department is committed to the learning styles after its approval by the university council and its announcement to the students at the beginning of the semester, subject to the decisions issued by the Council of University Affairs.
2. The department may determine the courses that are given in different patterns each semester, after its approval by the university council or whoever delegates it, based on the proposal of the college and department councils.

Article Eight

The study plan contains courses, not less than 10% of the total courses, offered in one or some of the learning styles different from the face-to-face learning style, and the university council determines the controls regulating that.

Article Nine

1. The university council may, based on the proposal of the colleges councils, approve the following:
 - A. Academic upgrading programs (Tajseer) in some specializations, in accordance with the controls approved by the Council of University Affairs.



B. Interim programs.

2. The university council may, based on the proposal of the colleges or institutes councils, accept the student who holds a bachelor's degree in a specialization to study a bachelor's degree in another specialization.

The executive rule for Article Nine:

Acceptance of those who have previously obtained a bachelor's degree

1. A student who holds a bachelor's degree in a specialization may be accepted to study a bachelor's degree in another specialization.
2. Priority is given to those whose previous specialization is among the specializations that are intended to reduce acceptance in them.
3. The applicant must have obtained the tests of the National Center for Measurement (abilities and achievement) within a period not exceeding five years.
4. The university council or whoever delegates it may make exceptions from that.

Article Ten

The university council may grant the student who has completed a number of credit hours, and has not completed the requirements for a bachelor's degree, a diploma degree in the specialization s/he studied in, in accordance with the controls approved by the university council, and without contradicting the Saudi unified classification of educational levels and specializations issued by the Council of Ministers Resolution No. (75) dated 27/1/1442 AH and any amendments or updates thereto, and the national framework for qualifications in the Kingdom of Saudi Arabia issued by the decision of the Board of Directors of the Education and Training Evaluation Authority in its first meeting of the second session held on 16/6/1441 AH, and any amendments or updates thereto.

The executive rule for Article Ten:

1. The student who has not completed the requirements for a bachelor's degree may be granted a diploma degree according to a study plan specific to the diploma, previously approved by the university council.
2. The student's interruption period, who wishes to obtain a diploma degree in the specialization, shall not exceed three academic years.
3. The university council, based on the proposal of the college council and the relevant parties in the university, determines the programs that can grant a diploma degree to the student, who has completed a number of credit hours, and has not completed the requirements for a bachelor's degree according to the Saudi classification and the national framework for qualifications.

Chapter Four: Admission



Article Eleven

Subject to the decisions issued by the Council of University Affairs, the national development requirements, and the reports issued by the competent authorities to anticipate the supply and demand for the labor market, the university council determines - based on the proposal of the colleges councils, or their equivalent in the university - the conditions and controls of admission and the number of students who can be accepted in the academic year.

The executive rule for Article Eleven:

First: The following is required for the admission of a new student to the university:

- 1- S/He must have obtained a high school certificate, or its equivalent, from inside or outside the Kingdom
- 2-S/He must have good conduct and behavior
- 3-S/He must successfully pass any test or personal interview that the university council deems S/He must be medically fit
- 4-S/He must obtain approval from his reference to study; if he works in any government or private entity
- 5-S/He must not have been dismissed from another university for disciplinary reasons, except after three years have passed since the dismissal decision was issued, subject to the controls contained in Article Twenty of the Regulations

Second: A student who has been dismissed from the university for academic reasons may be accepted, according to what the university council or whoever delegates it decides.

Third: The student must not be enrolled in another university inside or outside the Kingdom.

Fourth: The Deanship of Admission and Registration coordinates between itself and the colleges to determine the specializations required for admission, according to the needs of the labor market, and according to the criteria and conditions of allocation approved by the university council based on the recommendation of the college and department councils.

Fifth: The Deanship of Admission and Registration, in coordination with the relevant parties in the university, proposes the number of male and female students who can be accepted in the following academic year, and submits it to the university council, and raises the



percentage of admission in qualitative specializations that serve the labor market, and issues a recommendation from the Council of University Affairs.

Article Twelve

Subject to the provisions of Articles (Nine) and (Ten) of this Regulation, a student who holds the following may be admitted:

1. A diploma degree (or its equivalent) to complete the study for a bachelor's degree, and equate the courses s/he studied.
2. A bachelor's degree (or its equivalent) in a certain specialization to obtain a bachelor's degree in another specialization, and equate the courses s/he studied.

The executive rules of this regulation determine the conditions and procedures for that, including the possibility of counting the courses that have been equated within the student's cumulative average in her/his academic record.

The executive rule for Article Twelve:

1. The specialization in the diploma degree must be from the list of specializations specified for each bachelor's degree in the college.
2. The college council recommends the special conditions and procedures for admitting the student who holds a diploma degree (or its equivalent), to complete the study for a bachelor's degree, and equate the courses s/he studied, and the possibility of counting them within the student's cumulative average in her/his academic record, according to the rules approved by the university council and in accordance with these regulations and their executive rules.
3. The college council recommends the special conditions and procedures for admitting the student who holds a bachelor's degree (or its equivalent), in a certain specialization to obtain a bachelor's degree in another specialization, and equate the courses s/he studied, and the possibility of counting them within the student's cumulative average in her/his academic record, according to the rules approved by the university council, and in accordance with these regulations and their executive rules.

Chapter Five: Academic Procedures

Article Thirteen



The university council sets the rules regulating the academic procedures, including registration, deletion, and addition of courses within the approved study plan, in a way that ensures that students register the minimum academic load.

The executive rule for Article Thirteen:

First: Registration

1. The Deanship of Admission and Registration is responsible for formulating and setting the registration mechanism at the university level.
2. The Deanship of Admission and Registration conducts the registration process according to the followed mechanism in coordination with the colleges, and the student is allowed to register the courses s/he wishes to study, or delete them according to the following controls:

- A. The student must perform the registration process her/himself through the academic system portal.
- B. The student may add the courses he wishes to study during the specified time period in the academic calendar.
- C. The registration shall not exceed the maximum academic load, nor be less than the minimum, as will be mentioned in paragraph (third) of this rule.
- D. The academic advisor can view the student's schedule and communicate with her/him and conduct the counseling process.
- E. The registration process is done electronically, and the student bears the responsibility of electronic registration, and is responsible for the registered courses.
- F. If the student does not register any course during the registration period according to the academic calendar, s/he is considered to have interrupted the study, except for the students who complete the courses in which they obtained an incomplete (IC) or continuous (IP) grade.
- G. The student is not entitled to register any course that has a prerequisite unless s/he passes the prerequisite course, and the department council may make exceptions from that.
- H. The student bears full responsibility for knowing and following the study system and the regulations governing it, including the registration, interruption, and academic warnings system, and the graduation requirements.

Second: Registration Approval

1. The student must, in case of electronic registration, access her/his personal account in the academic system portal, and approve her/his schedule during the drop and add period.
2. The student is considered suspended from study, and the phrase "interrupted for non-registration" is placed in the academic system if s/he does not register her/his



academic schedule according to the academic calendar (except for the students who complete the courses in which they obtained an incomplete (IC) or continuous (IP) grade, subject to what is stated in Articles Thirty-Three and Thirty-Four of the Regulation.

Third: The academic load

1. The academic load is the total of the credit hours (units) of the courses that the student registers in the semester, and is determined according to the following rules:

A-The minimum

The minimum academic load according to the study plan for each semester is not less than 12 hours.

B-The maximum

The maximum academic load is 20 credit hours in the semester, and 10 credit hours in the summer semester according to the hours of the study plan.

2. The student who is academically warned is not entitled to increase her/his academic load more than 14 hours.

3. The student who has obtained an acceptable grade is not entitled to increase her/his academic load more than 16 hours.

4. The graduating student is allowed to exceed the maximum limit by no more than 4 credit hours, and the maximum limit can be exceeded by (6) hours for the graduating student if her/his cumulative average is (4) or more, and there is no conflict in the courses.

5. The Permanent Committee for Student Affairs has the right to consider exceeding the maximum and minimum limits for students' academic loads; to address the exceptional cases received from the Deanship of Admission and Registration.

6. The dean of the college or whoever delegates him, based on the recommendation of the competent department council, may make exceptions from the condition of adding courses, within the study plan to determine alternative courses that the student studies in case of the impossibility of offering courses of the study plan, provided that the alternative courses are equivalent or equivalent to the courses of the plan.

Article Fourteen

The student is committed to attend the study unit – in person or virtually - according to the learning styles specified in the study plan, and is prohibited from taking the final exam if her/his attendance rate is less than the percentage determined by the university council, and the student who is deprived of entering the exam due to absence is considered to have failed in the course, and is given a deprived (ح) or (DN) grade.

**The executive rule for Article Fourteen**

1. The student must adhere to attending the lectures from the first day of the start of the study, as stated in the university's academic calendar.
2. The student is deprived of entering the final exam for the course if her/his absence rate exceeds (25%) twenty-five percent, without an excuse, from the total contact hours for the actual lectures, practical and clinical lessons, and exercises specified for the course, and the college council has the right to determine the maximum limit for the absence rate, subject to Article Fifteen.
3. The student who is deprived of entering the exam due to absence is considered to have failed in the course, and his semester work grade is fixed and s/he is given a deprived (ح) or (DN) grade.
4. The absence is recorded through the academic system portal.
5. The absence is recorded by the course instructor, and s/he is obliged to enter the attendance and absence for the lecture within a week from the date of the lecture at the latest.
6. The faculty member starts recording the absence electronically from the first day of the semester, and continues to record until the end of the last week of the semester according to the academic calendar (the last week means the week preceding the final exams for the general preparation courses).
7. The lists of students who are deprived are approved by the college council that offers the course.
8. The student can know his deprivation in the courses through the academic system portal, or by announcing the deprivation lists before the start of the final exams.

Article Fifteen

The college or institute council or whoever delegates it may lift the deprivation and allow the student to attend the final exam, provided that the student submits an excuse to be accepted by the college or institute council or whoever delegates it, and the university council determines the minimum percentage of attendance of lectures and practical or training lessons from the total contact hours of the course, whether in person or virtually, or according to the other learning styles specified in the study plan.

The executive rule for Article Fifteen:

1. The college council may determine the acceptable excuses and the mechanism for accepting them.
2. The college council (to which the student belongs) or whoever delegates it may - exceptionally - lift the deprivation and allow the student to enter the exam, provided that the student submits an excuse to be accepted by the council, provided



that the attendance rate is not less than (50%) of the contact hours for the actual lectures, exercises, practical and clinical lessons specified for the course.

Article Sixteen

The student may apologize for continuing the study for an academic level, or a semester, or a full academic year, without being considered a failure, if s/he submits an acceptable excuse to the entity determined by the university council, provided that the apology is counted within the period required to complete the graduation requirements, and the executive rules of this regulation determine the conditions and procedures for that.

The executive rule for Article Sixteen:

1. The student may apologize for continuing the study of a semester without being considered a failure if s/he submits a request through the academic system portal according to the university's academic calendar.
2. The students of the colleges that apply the academic year system may apologize before the start of the final exams according to the university's academic calendar, and for the short courses they may apologize before the first exam in the semester, and the president of the university or whoever delegates him may make exceptions from these periods, and the student is given a grade of (ع) or (W), and this semester is counted from the period required to complete the graduation requirements.
3. The apology semesters should not exceed two consecutive semesters or three non-consecutive semesters. As for the students of the colleges that apply the academic year system, they are not allowed to apologize for two consecutive years, and the apology years should not exceed two non-consecutive academic years throughout the student's stay in the university, then her/his registration is terminated, and the Permanent Committee for Student Affairs may make exceptions from that, and the students of the diploma programs may apologize twice only.

Article Seventeen

The student may withdraw from one or more courses, and the executive rules of this regulation determine the conditions and procedures for that.

1. The executive rule for Article Seventeen:

2. The student may withdraw from one course in the semester and no more than (4) four courses throughout her/his university study, according to the period specified by the system according to the following conditions:



2. He must submit a request to withdraw from the course before the end of the deadline for withdrawing from the semester according to the academic calendar, and for the short courses, the apology for the course is before the expiration of two-thirds of the course duration.
3. The student is given (A) or (W) for the course s/he withdrew from.
4. The course should not be part of the first common year program for the colleges or the first foundation year in the college.
5. The student is not allowed to withdraw from a course that will not be offered because it is from a study plan in the process of change and there is no equivalent in the ongoing plans.
6. The student bears the responsibility of entering the withdrawal movement from a course through her/his account in the electronic portal of the university's academic system, and making sure that the movement has been accepted, and the Student Affairs Committee may make exceptions from that.

Article Eighteen

The student may apply for postponing the study for an academic level, or a semester, or a full academic year; for an excuse accepted by the entity determined by the university council, and the executive rules of these regulations determine the conditions and procedures for that.

The executive rule for Article Eighteen:

1. The student may apply for postponing the study before the end of the first week of the start of the study through the academic system portal, provided that the postponement period does not exceed two consecutive semesters, or three non-consecutive semesters (as for the students of the colleges that apply the academic year system, they are not allowed to postpone for two consecutive years, and the postponement period should not exceed two non-consecutive years) as a maximum throughout her/his stay in the university, then her/his registration is terminated, and the president of the university or whoever delegates him may make exceptions from that.
2. The postponed period is not counted within the period required to complete the graduation requirements.
3. The student who accompanies her husband or whoever legally supports her, the scholarship student or the student who accompanies his wife may suspend his/her academic status (admission or registration) for a period not exceeding five years, and in case the student wishes to return to study, he/she returns subject to the following:

- a) In case of changing the study plans, the similar or equivalent courses that the student has previously studied are equated, and he/she completes the graduation requirements according to the current plan
 - b) In case of no change in the study plans, the student returns to his/her previous academic status
 - c) After the expiration of five years, the student's seat in the university is reserved, and he/she starts studying as a new student
- 4- The deferred student must register after the end of the postponement period, otherwise he/she is considered to have interrupted the study.
- 5- The student bears the responsibility of entering the postponement movement through her/his account in the electronic portal of the university's academic system, and making sure that the movement has been accepted.

Article Nineteen

The student's registration is terminated from the university if s/he interrupts the study for a period determined by the university council, without submitting a request for postponement or apology for the study. The student whose registration is terminated may apply for reinstating his registration with his number and record before the interruption, and the executive rules of this regulation determine the conditions and procedures for that.

Executive rule of Article Nineteen:

- 1- :The student is considered to have his enrollment closed in the following cases
 - A. Dismissed due to non-enrollment, if he does not rectify his academic status before the end of the second week of school.
 - B. Dropout.
- 2- A student whose enrollment has been suspended may apply to his college to request re-enrollment using his number and record before the interruption , according to the following controls
 - A. To apply for re-enrollment within four semesters (or two academic years for colleges that apply the academic year system) from the date of closing enrollment
 - B. The student's college council must approve the student's re-enrollment .
 - C. If four semesters or more have passed since the student's enrollment was closed (or two academic years for colleges that apply the academic year system), he can apply to the university as a new student , without referring to his previous academic record , provided that he meets all the admission conditions announced at the time, and the Permanent Committee for Admission Student Affairs makes an exception to this in accordance with the controls determined by the committee



D. A student may not be re-enrolled more than once, and the President of the University, based on the recommendation of the Standing Committee for Student Affairs, may make an exception to this

Article Twenty

A student who was expelled from the university for disciplinary reasons may not be re-enrolled until three years have passed from the issuance of the dismissal decision, and the executive rules of this regulation specify the controls and procedures for that.

: Executive rule of Article 20

A student who was expelled from the university for disciplinary reasons may not be re-enrolled until three years have passed from the issuance of the dismissal decision, in accordance with the following controls:

- 1- The student's study program must be available at the university.
- 2- The student must register on the program's latest after equivalency of the courses previously studied .
- 3- He must not have enrolled at another university during the interruption period and been expelled from it as a disciplinary or expulsion academically .

Article Twenty-One

A student who has withdrawn from the university may submit a request for re-enrollment using his previous number and record for an excuse acceptable to the body he specifies. The University Council, and the executive rules of this regulation specify the conditions and procedures for this.

The executive rule of Article Twenty-One:

Withdrawn student may apply to his college to be re-enrolled using his previous number and record in accordance with the following controls

- 1- To apply for re-enrollment within four semesters from the date of withdrawal .
- 2- .The student's college council must approve the student's re-enrollment



- 3- If a student has withdrawn for four semesters , he can apply to the university as a new student without referring to his previous academic record , provided that he meets all the admission conditions announced at the time, and the Standing committee of Student Affairs has an exception to this in accordance with the conditions determined by the committee .

Article Twenty-Two

The student will be dismissed from the university in the following cases:

- 1- If he receives three consecutive warnings for a drop in his cumulative grade point average for graduation, in accordance with Articles 1 Forty) and (forty-second) of these regulations, and the University Council may grant the student an additional opportunity to raise his Cumulative average.
- 2- If he does not complete the graduation requirements within a maximum period of half . the period scheduled for graduation in addition to the duration of the program

In exceptional cases, the University Council may address the situations of students to whom the provisions of the previous two paragraphs apply in this subject, they are given an exceptional opportunity that does not exceed one academic year.

Executive rule for Article Twenty-Two:

1. The student will be warned if his cumulative GPA falls below 2.00. out of 5.00 and this appears in the academic record
2. If the student receives three warnings in a row, he is considered academically dismissed , and the student's case is dealt with after being suspended for one semester as follows:
 - a. The University Council may give the student a fourth chance based on the recommendation of the Standing Committee for Student Affairs, as he can raise his cumulative average by studying the available courses. So that his semester average is not less than 2.00 out of 5.00.
 - b. The Standing Committee for Student Affairs may recommend to the University Council that the student be given an additional fifth opportunity , provided that there is an improvement in the student's performance in the last two semesters such that his semester average is not . less than 2.5 out of 5.00



- 3- For colleges that apply the annual system, the student is considered academically dismissed if his cumulative average falls below (2.00) for two consecutive years , and the University Council has the right to give the student a third chance based on the recommendation of the Standing Committee for Student Affairs for those who can raise his cumulative average by studying the available courses. So that .his semester average is not less than 2.00 out of 5.00
- 4- If he does not complete the graduation requirements within a maximum period of half the period specified for his graduation in addition to the duration of the program, the University Council may, based on the recommendation of the Standing Committee for Student Affairs, give the student an exceptional opportunity to complete the graduation requirements with a maximum period not exceeding twice the original period specified for graduation , provided that the reason for failure is Acceptable to the University Council.
- 5- The student's enrollment in the college will be canceled if he does not meet its conditions by the end of the first joint year, and he will be asked to transfer to another college according to .its conditions

Chapter Six: Conversion and Equation

Article Twenty-Three

A student's transfer from outside the university may be accepted according to the following controls:

1. The student must have studied at a local university or college, or a foreign university, college, or educational institution It must be licensed by the competent authority in the country of study.
2. He must not have been expelled from the university from which he was transferred for .disciplinary reasons
3. . Any other controls set by the University Council

Executive rule for Article Twenty-Three:



- 1- Transfer applications are submitted through the academic system portal within the period specified in the academic calendar , and applications are collected at the Deanship of . Admission and Registration
- 2- The student must have studied at a college or university recognized by the Ministry of Education , and have an .academic record (cumulative average) for at least one semester
- 3- He doesn'tto fail in the cumulative GPA .
- 4- He must not be dismissed from the university from which he transferred for disciplinary reasons except after three years, in accordance with the controls stipulated in Article Twenty of .the regulations
- 5- He must meet the transfer conditions proposed by the College . Council and approved by the University Council
- 6- .Availability of vacant seats in the same specialty
- 7- Study at least 60 % One of the requirements for graduation at .Majmaah University
- 8- The total period of time spent by the student at the university from which he is transferred and the period remaining at Al Majmaah University must not exceed the average period between the minimum and maximum period of stay in the college, and the Student Affairs Committee may make an .exception to this
- 9- Transfer to Al Majmaah University will be according to the ,academic calendar , and if the procedures exceed this period . the transfer will be for the following semester
- 10- The transfer transaction must be recorded in the student's .academic record
- 11- The university president or his authorized representative may . in case of necessity, make an exception to this ,

Article Twenty-Four

The college or institute council may grant the equivalency of a course or group of courses that the student has previously studied abroad The university, based on the recommendation of the department councils that offer these courses, provided that their vocabulary is similar or Equivalent courses are recorded in the student's academic record, and the University Council determines the controls . organization, including the possibility of calculating it within the student's cumulative average in his academic record.

**Executive rule for Article Twenty-Four:**

The council of the college to which the course belongs shall equate the courses that the student has passed outside the university , based on the recommendation of the departments that offer these courses, provided that the equivalent courses do not exceed forty percent (40%) of the approved plan hours for the specialty to which he is transferred. The courses that have been transferred to him shall be recorded in the student's academic record. It is not included in calculating his cumulative average, provided that the content of the course that the student passed is equivalent to the course to be .equivalent, and that he obtains a grade of (C) or higher in it The College Council may, based on the recommendation of . the Department Council, make an exception to this

Article Twenty-Five

A student may be transferred from one college to another within the university, from one department to another within the college, and from one specialty to another within Department, according to For the pests i Approved by the University Council or its . authorized representative

: Executive rule for Article Twenty-Five**First : Transferring a student from one college to another within : the university shall be in accordance with the following controls**

- 1- Transfer applications are submitted through the academic system . portal within the period specified in the academic calendar Applications are collected by the Deanship of Admission and Registration, and nominations are made in accordance with the conditions and controls set by the college to differentiate between .students according to the available seats
- 2- The student must not have spent more than four semesters for the . bachelor's degree and two semesters for the diploma degree
- 3- The transfer procedures must be completed during the first week of the semester , or the academic year for colleges that apply the annual system . If the procedures exceed this period, the transfer .will be for the following semester



- 4- The student is not transferred until at least one semester has .passed in the college from which he is transferred
- 5- A student is allowed to transfer once during his university studies, and the university president or his authorized .representative may make an exception to this

Second: Transferring the student from one department to another within the college and from one specialty to another : within the department

- 1- Transfer applications are submitted through the academic system portal within the period specified in the academic calendar . Applications are collected by the Deanship of Admission and Registration, and nominations are made in accordance with the conditions and controls set by the college .for differentiation among students
- 2- The remaining period must be in the department or specialization After transferring, it is sufficient to complete the .graduation requirements
- 3- The transfer procedures must be completed within the first week of the beginning of the semester , or the academic year for colleges that apply the annual system . If the procedures exceed this period, the transfer will be for the following .semester
- 4- A student is allowed to transfer once during his university studies, and the university president or his authorized representative may make an exception to this

Article Twenty-Six

to another within the college, are verified and calculated . And from one specialty to another within the department, which the student has previously studied and has been equated in the . academic record, according to controls set by University Council

Executive rule for Article Twenty-Six:

- 1- Based on the approval of the relevant department council, any course studied by the student transferred from one college to another within the university , or from one department to another within the college, or from one department to another within the



college, will be equated. From one specialty to another within the department according to the following conditions.

- A. The course(s) studied by the student at the university must be identical or similar to a degree Less than 70% in most of his vocabulary for one of the courses included in the study plan.
- B. The number of units of the equivalent course should not be less than the number of units of the equivalent course at the university , college or department
- C. The equivalent course is included in calculating the student's cumulative GPA.

Article twenty-seven

The University Council sets the conditions and controls for exempting a student from studying a course or group of courses At a rate not exceeding 25% of the total study units “ for the study plan, the student will be given a grade of “ F ” orE .”

The executive rule of Article Twenty-Seven:

The student may be exempted from studying some courses according to the following controls:

- 1- Student exemption From some courses in exchange for previously studied courses, research , or significant scientific participations , equivalent in content and objectives, provided that they are included in the study plan, and in accordance with .what is recommended by the college and department councils
- 2- Student exemption From some courses in exchange for passing a) group of Standardized tests , such as IELTS ,TOEFL and , STEP provided that it is one of the courses of the study plan, and in accordance with what is recommended by the College Council .and approved by the University Council
- 3- It must not have been more than two years since passing the .equivalent of the course from which the exemption is requested

Chapter Seven: Visiting students and student exchange



Article Twenty-Eight

A student may -after the approval of the college in which he studies- study one or more courses at another university within the Kingdom or outside or in a branch of the university to which he belongs without transferring him, provided that his studies are simultaneous with his studies at his university. Otherwise, he can study as a visiting student, and an equivalency to the courses he studied is done and recorded in his record. The student's academic assessment, and the University Council determines the controls governing this, including the possibility of calculating it within the cumulative average. For the student in his academic record.

Executive rule for Article Twenty-Eight:

A visiting student is one who studies some courses at another university, or in a branch of the university to which he belongs without transferring, and the courses he studied are equivalent to him in accordance with the following controls

First: The student who wishes to study as a visitor at another university:

- 1- Obtaining prior approval from the student's college to allow him to study as a visiting student
- 2- The student must have an academic record (cumulative average) for at least one semester at the university before requesting to study as a visiting student
- 3- The study must be at a college or university licensed by the competent authority in the country of study
- 4- The course that the student studies outside the university must have equivalent components to one of the courses included in the graduation requirements by no less than 70%
- 5- The University Council determines the maximum percentage of academic units that can be counted outside University for visiting student
- 6- The visiting student's equivalent course grades are calculated within his cumulative average and recorded in his academic record
- 7- The student may study concurrent courses in two branches of the university, provided that he obtains The student obtains prior



approval from both colleges, specifying the courses he will study

- 8- A student may study concurrent courses at another university provided that the student obtains a Prior approval from his college, specifying the courses he will study and the possibility of, an official letter from the Deanship of Admission and Registration will be sent to the other university.
- 9- Courses studied simultaneously are equated, and the courses are recorded in his academic record. And enter the calculation of the cumulative average
- 10- The student must provide the Deanship of Admission and Registration with the results he obtained within a week of the start of study in the first semester following his period of study as a visitor . If he does not submit his results, he is considered . dropped from those semesters (except the summer semesters)
- 11- A university student in the first year joint college program or the first foundation year program at the college is not allowed to .study as a visitor in any of its courses at another university
- 12- The monthly stipend will not be paid to the visiting student if he is eligible for it unless he proves that he is regular in his studies .at the university he visited
- 13- The visiting student can study (synchronously) with coordination between his college and the visited college at another university to ensure that the times of weekly lectures and semester exams .do not conflict

Second : For a student at another university who wishes to study as a visiting student at Majmaah University:

- 1- The student must have an academic record (cumulative average) . of 3.00 out of 5.00 or more
- 2- He must obtain prior written approval from his university to study as a visiting student at Majmaah University , and the letter must mention the Majmaah University courses that the student .will study
- 3- A visiting student from another university is not paid a stipend .from Al Majmaah University
- 4- The student's courses are registered by the Deanship of Admission and Registration, taking into account all regulations .for registering in the courses
- 5- At the end of his studies, the student is provided with an .academic record , showing the results of the courses he studied



Chapter Eight: Examinations

Article twenty-nine

- 1- The University Council determines, based on the recommendation of the College or Institute Council and the proposal of the Department Council, the decision to be followed , The mechanism for calculating grades for semester work, the final exam, and the evaluation techniques according to the nature of the course .
- 2- The final exam for the course is held once, and the University Council may, based on the recommendation of the College Council and The Department Council, suggest an exception depending on the nature of the course.

The executive rule of Article Twenty-Nine:

- 1- The college council to which the course follows determines, based on the proposal of the department council, the division of the grade for semester work between (40%) and (60%).
- 2- The course professor is committed to calculating the grade specified by the college and department councils for the semester work.
- 3- The course professor is obligated to announce how grades for semester work will be distributed to students at the beginning of each semester, according to what is stated in the course description and the date of semester exams.

Article Thirty

College or institute council is responsible for organizing the final exams, to ensure the smooth conduct of the educational process, provided that the final exam score and the final grade are pronounced within a period determined by the executive rules of these regulations.

The executive rule of Article Thirty:

- 1- The college or the institute council organizes the conduct of the tests and delivers the results to the Deanship of Admission and Registration according to the instructions issued by it within a period not exceeding two days from the date of . testing for any course



- 2- Final exams will be held during the specified period according . to the approved academic calendar
- 3- The college is committed to holding final exams on the dates specified in the registration period for each course, and the college council may, based on the recommendation of the .department council, make an exception to this
- 4- professor prepares the test questions and an answer model, and delivers a copy of them to the department head at least two . days before the final exam
- 5- For the multiple-section course, unified questions are set for the final exam , and the course professors participate in preparing the questions. The College Council, which offers the course in multiple sections based on the recommendation of .the Department Council, may make an exception to this
- 6- The faculty member is obligated to be present during the .examination of the course he is teaching
- 7- The faculty member is committed to announcing the results of tests and semester work no more than two days after the end of .the course test
- 8- It is not possible to hold the exam on its scheduled date due to a compelling reason an the department head shall determine an alternative date for holding the final exam, approved by the . dean of the college or his authorized representative

Article Thirty-One

A student who is absent in the final exam will have a grade of zero on the course test that he missed, and his grade will be calculated based on the semester work grades he obtained.

Article Thirty-Two

If the student is unable to take the final exam due to an excuse, the student's college or institute council may accept his excuse and allow him to take an alternative exam , no later than the end of the next academic level, the next semester, or the following academic year for the college and gives the grade that the student gets after taking the alternative test or a failing grade of(F) if he does not perform the alternative option

The executive rule for Article Thirty-Two:

- 1- The excuse must be presented within a week of the .disappearance of the reason for it



- 2- If the student is unable to attend the final exam in any of the semester's subjects due to an excuse, the student's college council or his authorized representative may accept his excuse and agree to give him an alternative exam within a period not exceeding the end of the following semester , and the grade he obtains after taking the alternative exam will be given.
- 3- Alternate testing may be taken for students who are eligible to graduate in the summer semester

Article Thirty-Three

The department council that is teaching the course may - based on the recommendation of the course professor - allow the student completing the requirements for any course in the next academic level, the following semester, or the following academic year. For colleges or institutes that implement the full academic year system, the student is assigned an incomplete grade(IC) in his academic record, and it is not counted within the semester or cumulative average unless the requirements for that course are completed. If the period referred to in this article passed and the incomplete grade did not change in the student's record for not completing it, it will be replaced an (F) and calculated in the cumulative average.

The executive rule for Article Thirty-Three:

The department council that is teaching the course may, based on the recommendation of the course professor, allow the student to ,complete the requirements of any course in the following semester and grant him an incomplete grade of(IC) according to the following controls:

- 1- Giving an incomplete grade (IC) is limited to course .graduation projects, cooperative programs, and field training
- 2- If one semester has passed and the grade of incomplete(IC) in the student's record has not changed due to his incompletion of the requirements for that course, and the student has not withdrawn or postponed that semester, it will be replaced with a failing grade of(F) and it will be calculated within the cumulative average.



Article Thirty-Four

If studying courses of a research nature requires more than one semester, the student will be given a continuous grade(IP). After the student finishes studying the course, he is given the grade he obtained. If he does not complete the course on time, the department council in charge of teaching it may agree to assign an incomplete grade(IC)in the student's record

Article Thirty-Five

The University Council may - based on the recommendation of the College or Institute Council - which follows the full academic year system, determine a number of failing units in courses in which the student can take a final exam (second round) in the course in which he failed.

Article Thirty-Six

The student may file a grievance against the final grade for the course within a period not exceeding fifteen days from the approval of the result . The executive rules of these regulations specify the mechanism and procedures for the student to file a grievance against . the final grade for the course

The executive rule for Article Thirty-Six:

- 1- The student is entitled to submit a request to appeal the final course grade or review his answer sheets within fifteen days from the date of approval of the result, and submit the request electronically through the academic system portal.
- 2- The maximum limit for submitting review requests shall be three times during his university studies.
- 3- The head of the department requests the testimony of the course professor, and in the event of an error, the result is amended electronically. However, in the event of a statement that the scoring was correct, and the student does not accept it, the department head must form a committee of two members in the department, not including the course professor, and submit its report to the department head to make his decision either by amending the student's grade, or rejecting the application, provided that this is done within a



maximum period of ten working days, and the student is informed of the decision.

- 4- If the department head is the course professor, the college dean for educational affairs will carry out the previous procedures

Chapter Nine: Estimates

Article Thirty-Seven

The general estimate of the cumulative GPA when the student graduates is based on his cumulative GPA as follows:

- 1- Excellent): If the cumulative GPA is not less than 4.50 out of 5.00 or 3.50 out of 4.00)
- 2- (Very good): If the cumulative GPA is from 3.75 to less than 4.50 out of 5.00 or from to less than 3.50 out of 4.00 2.75
- 3- (Good): If the cumulative GPA is from 2.75 to less than 3.75 out of 5.00 or from 1.75 to less than 2.75 out of 4.00
- 4- (Accepted): If the cumulative GPA is from 2.00 to less than 2.75 out of 5.00 or from to less than 1.75 out of 4.00 1.00

The executive rule for Article Thirty-Seven:

The grades obtained by the student in each course are calculated based on the weight of the grade being (5)

Article Thirty-Eight

The grades obtained by the student in each course are calculated in accordance with Appendix (1) of these regulations

The executive rule for Article Thirty-Eight:

The grades a student obtains in each course are calculated as follows:

Estimated weight of (4)	Estimated weight of (5)	grade	grade	Percentage
4.0	5.0	+A	Exceptional	100 - 95



3.75	4.75	A	Excellent	95 - 90
3.5	4.5	+B	Superior	89 - 85
3.0	4.0	B	Very Good	84- 80
2.5	3.5	+C	Above Average	79- 75
2.0	3.0	C	Good	74- 70
1.5	2.5	+D	High Pass	64 - 65
1.0	2.0	D	Pass	64 – 60
0	1.0	F	Fail	Less than 60

Article Thirty-Nine

Honors recognition

First honors are awarded to the student who obtains a cumulative GPA from (4.75) to -1 out of (5.00) or from (5.00). (3.75) to (4.00) from (4.00) upon graduation. Second (5.00) honors are awarded to the student with a cumulative GPA. From (4.25) to less than (4.75) . from (5.00) or from (3.25) to less than (3.75) from (4.00) upon graduation

To obtain a first or second honors degree, the following are required -2:

- The student must not have failed in any course he studied at the university or at another university , including the visiting student and the student transferred to the university.
- The student must have completed the graduation requirements in a maximum period of time between the minimum and the average period to stay in his college or institute .
- The student must have studied at the university from which he will graduate at least 60% of the graduation requirements .
- The student must not have been subjected to a disciplinary decision during his studies .at the university

Article Forty

The University Council may present a different grading system after the approval of the . University Affairs Council

Chapter Ten: The graduate and learning outcomes



Article forty-one

The student graduates after successfully completing the graduation requirements according to the academic system and study plan approved by the University Council provided that his cumulative average is not less than the average determined by the University Council for each major, and in all cases not less than the grade. "Acceptable" :

The executive rule for Article Forty-One:

- 1- The student graduates after successfully completing the graduation requirements according to the study plan, provided that his grade is not less than Acceptable (his cumulative GPA is not less than 2.00 out of 5.00. The University Council based on the recommendation of the University Council and the college the department my requires higher graduation rates .
- 2- The academic record must include all grades for the courses the student studied, and the grade he obtained.

Graduation document:

- a) A students is given a graduation document stating in Arabic and English including the following information: date of ,graduation in Hijri and Gregorian, student's full name nationality , civil registry number, college, cumulative ,GPA, specialization, track (if any), academic degree rating, and honors. (If any), the document must be signed .and stamped by the Dean of Admissions and Registration
- b) A graduation document can be issued as a replacement for a lost or damaged one or an academic record for a fee according to the regulations issued by the Deanship of .Admission and Registration

Article forty- two

The College Council may, based on the recommendation of the relevant department council, determine appropriate courses for the student to study for advancement His cumulative GPA, if he passes the courses and fails the GPA.

The executive rule for Article Forty-Two:



A student who has completed the graduation requirements and whose GPA is less than the minimum for graduation can restudy some courses to raise the cumulative average is as follows:

1. The maximum number of courses to be repeated Its study is (18) academic units.
2. The Scientific Department determines the courses that are to be re -studied , taking into account the grade required to raise the average no more than the minimum cumulative GPA for graduation and raise this to the College Council.

Article Forty-Three

The university is committed to implementing practices that ensure the quality of the teaching and learning process.

The executive rule for Article Forty-Three:

The College Council must establish the necessary procedures that guarantee the quality of the learning and teaching process for the programs it supervises in light of the decisions issued by the University Council, and the practices contained in the institutional and program accreditation standards issued by the National Center for Academic Accreditation and Evaluation in coordination with the relevant authorities.

Article Forty-Four

The university works to raise the level of competence and skills of students before graduation, ensuring their excellence and competition in the labor market.

The executive rule for Article Forty-Four:

- 1- The College Council sets the necessary controls and procedures to ensure that the level of competence and skills of students is raised before graduation, according to the nature of the programs in the college.
- 2- The colleges, in coordination with the body responsible for training and student exchange at the university, cooperate with



distinguished training bodies and create the necessary partnerships with them to raise the level of competence and skills of students and provide them with adequate training before graduation.

Chapter Eleven: General Provisions

Article Forty-Five

The University Council may change the time period for the semester , summer semester, academic level , summer level , and full academic year , specified in Article One of these regulations after issuing an approval decision from the University Affairs Council or his delegate.

Article forty-six

Without prejudice to the provisions of these regulations and the terms and conditions of admission to the university, the university may accept anyone who has already obtained A high school diploma or its equivalent for a period exceeding five years ; If there are convincing reasons . It also can be paid according to controls set by the University Affairs , Council.

Article forty-seven

Taking into account the decisions issued by the University Affairs Council, the University Council, based on the proposal of the College Council, may approve a joint program between the university and an educational institution outside the Kingdom, provided that it is licensed by the competent authority in the country of study, holds academic accreditation from one of the international bodies accredited by the Education and Training Evaluation Commission, and is set by a council The university controls and procedures for this.

Article Forty-Eight

The University Council sets conditions, controls, and procedures for attracting talented, distinguished, creative, and innovative students .

Article forty-nine



Taking into account what is issued by the competent authorities, the university may provide the opportunity for high school students to study or attend Some general academic courses at the university according to conditions and regulations set by the University Council.

The executive rule for Article Forty-Nine:

- 1- Final year high school students are allowed to attend some general academic courses.
- 2- The application is submitted to the Deanship of Admission and Registration.
- 3- The student is given a statement at the end of the semester after attending A percentage of no less than 75%.
- 4- This does not entail an obligation on the part of the university to accept the student after passing the secondary stage.
- 5- The university is not obligated to grant a financial reward to the student.

Article 50

Taking into account the rules, regulations and decisions, the Council of each university approves the rules of student conduct and discipline at the university.

Article fifty-one

The council of each university approves the executive rules for these regulations.

Article fifty-two

The University Affairs Council interprets these regulations.

Article Fifty-Three

This regulation replaces the study and examination regulations for the university level and dated 2/11/1423 (1423/27/13) amended by Higher Education Council Resolution No AH, and repeals any provisions that conflict with it.

Article Fifty-Four

These regulations shall be effective as of the beginning of the academic year 1444 AH.



Appendix (1)

The grades a student obtains in each course are calculated as follows:

Percentage	Grade In English	Grade in Arabic	code In English	code in Arabic	Estimate weight Of (5)	Estimate weight Of (4)
100 – 95	Exceptional	ممتاز مرتفع	A+	أ+	5.00	4.00
to less than 90 95	Excellent	ممتاز	A	أ	4.75	3.75
to less than 85 90	Superior	جيد جدا مرتفع	B+	ب+	4.50	3.50
to less than 80 85	Very Good	جيد جدا	B	ب	4.00	3.00
to less than 75 80	Above Average	جيد مرتفع	C+	ج+	3.50	2.50
to less than 70 75	Good	جيد	C	ج	3.00	2.00

Study and Examinations Regulations in Majmaah University (Bachelor degree)

to less than 65 70	High Pass	مقبول مرتفع	D+	+د	2.50	1.50
to less than 60 65	Pass	مقبول	D	د	2.00	1.00
Less than 60	Fail	راسب	F	هـ	1.00	0.00
-	In-Progress	مستمر	IP	م	-	-
-	In-complete	غير مكتمل	IC	ل	-	-
-	Denile	محروم	DN	ح	1.00	0.00
and more 60	Nograde-Pass	ناجح دون درجة	NP	ند	-	-
Less than 60	Nograde-Fail	راسب دون درجة	NF	هد	-	-
-	Withdrew	منسحب بعذر	W	ع	-	-
-	Exemption	معفى	E	عف	-	-