



جامعة المجمعة
Majmaah University

Course Specifications



Institution:	Majma'ah University
Academic Department :	Department of English
Programme :	B.A in English
Course :	Eng 120 – Building Vocabulary
Course Coordinator :	Dr.Fawares
Programme Coordinator :	Dr. Salah Alfarwan
Course Specification Approved Date :	.../ ... / H <input type="checkbox"/>

A. Course Identification and General Information

1 - Course title :	Vocabulary Building	Course Code:	Eng 120
2. Credit hours :	(2) <input type="checkbox"/> <input type="checkbox"/>		
3 - Program(s) in which the course is offered:	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
4 – Course Language :	<input type="checkbox"/>		
5 - Name of faculty member responsible for the course:			
6 - Level/year at which this course is offered :	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
7 - Pre-requisites for this course (if any) :	None		
8 - Co-requisites for this course (if any) :	None		





9 - Location if not on main campus :(Ramah campus)

10 - Mode of Instruction (mark all that apply)

A - Traditional classroom

What percentage?

..... %

B - Blended (traditional and online)

What percentage?

100 %

D - e-learning

What percentage?

..... %

E - Correspondence

What percentage?

..... %

F - Other

What percentage?

..... %

Comments :

B Objectives

1. students will be able to communicate in simple English
2. students will learn a lot of vocabulary in use to achieve a more complete English proficiency by learning and practicing new vocabulary .
3. students will be supplied with the basic vocabulary in use to be capable of using English in different situations.
4. students learn how to use these vocabulary correctly in English.

Briefly describe any plans for developing and improving the course that are being implemented:

1. The use of technology (power point and data show)
- 2- Students are encouraged to consult the web to practice more well- formed texts.





3. Students are encouraged to take parts and engage in the writing process.

C. Course Description

1. Topics to be Covered

List of Topics	No. of Weeks	Contact Hours
Introduction	1	2
Learner training	1	2
Common verbs (go-do-make-have)	1	2
Common verbs (come-take give-get)	1	2
Phrasal verbs-verbs for everyday actions	1	2
Verbs of talking- Verbs of movement	1	2
Words and Grammar(connecting words-time words)	1	
Describing (time/place/manner)	1	2
Common uncountable words	1	2
people	1	2
School and workplace	1	2
The world social issues	1	2
Revision	1	2

2. Course components (total contact hours and credits per semester):





<input type="checkbox"/>	Lecture	Tutorial	Laboratory	Practical	Other:	Total
Contact Hours	26 <input type="checkbox"/>	None	none	none	none	26 <input type="checkbox"/>
Credit2..... <input type="checkbox"/>	None	none	none	none2..... <input type="checkbox"/>

3. Additional private study/learning hours expected for students per week.

2 hours per week

4. Course Learning Outcomes in NQF Domains of Learning and Alignment with Assessment Methods and Teaching Strategy

	NQF Learning Domains And Course Learning Outcomes	Course Teaching Strategies	Course Assessment Methods
1.0	Knowledge		
1.1	1. Meaning of 450 newly introduced words. 2. Spelling of these new words. 3. The different parts of speech of these words.	L1. Lectures 2. Class discussion 3. Regular class exercises 4. Visual Aids to facilitate learning	Quizzes
1.2		Class discussion	Class exercises and writing assignments
1.3		Mid terms





	<p style="text-align: center;">NQF Learning Domains And Course Learning Outcomes</p>	<p style="text-align: center;">Course Teaching Strategies</p>	<p style="text-align: center;">Course Assessment Methods</p>
1.4		Final exam
2.0	Cognitive Skills		
2.1	1. Differentiate between similar words. 2. Use certain words correctly in meaningful sentences .	Lectures . Group and individual work - Using similar words in different sentences. .Correcting students' sentences in class	Class participation
2.2	Start writing meaningful sentences confidently.	Class discussions	Home assignments
2.3	Individual meetings	Midterms
2.4	Final exam
2.5	
2.6
3.0	Interactional Skills & Responsibility		
3.1	. participate in class work and think individually at the same time.	. Lectures . Regular class exercises to practice using new vocabulary. .Encouraging group work as well as individual thinking	class participation





	NQF Learning Domains And Course Learning Outcomes	Course Teaching Strategies	Course Assessment Methods
3.2	Midterm exam
3.3	Final exams
3.4	Individual supervision hours
3.5
3.6
4.0	Communication, Information Technology, Numerical		
4.1			
4.2
4.3
4.4
4.5
4.6
5.0	Psychomotor		
5.1			Class discussion
5.2
5.3
5.4
5.5





	NQF Learning Domains And Course Learning Outcomes	Course Teaching Strategies	Course Assessment Methods
5.6

5. Schedule of Assessment Tasks for Students During the Semester:

	Assessment task	Week Due	Proportion of Total Assessment
1	1st midterm	Week9	20%
2	Class exercises, assignments and project	All a long	20%
3	Quizzes	Week 6	10%
4	Participation and attendance	All along	10%
5	Final exam	End of the semester	40%
6			
7			





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D. Student Academic Counseling and Support

Reachable via email or personal attendance.

E. Learning Resources

1. List Required Textbooks : Basic Vocabulary in Use (McCarthy, M. & O'Dell, F.)

2. List Essential References Materials :

-

4. List Recommended Textbooks and Reference Material :

-

4. List Electronic Materials :

-
-

5. Other learning material :

-
-
-





F. Facilities Required

1. Accommodation <ul style="list-style-type: none">•••
2. Computing resources <ul style="list-style-type: none">•••
3. Other resources <ul style="list-style-type: none">•••

G Course Evaluation and Improvement Processes

1 Strategies for Obtaining Student Feedback on Effectiveness of Teaching: <ul style="list-style-type: none">• Midterm evaluation feed-back form to increase instructor's awareness of the weak and strong points of the class• End of term college evaluation of course by students (to be collected by the department)• End-of-term debriefing in class of students and teacher regarding what went well and what could have gone better.





2 Other Strategies for Evaluation of Teaching by the Program/Department

Instructor :

- Peer observation to benefit from colleagues' objective feedback and suggestions for improvement.

3 Processes for Improvement of Teaching :

- Training sessions
- Workshops to facilitate the exchange of experiences amongst faculty members
- Regular meetings where problems are discussed and solutions given
- Discussion of challenges in the classroom with colleagues and supervisors
- Encouragement of faculty members to attend professional development conferences.
- Keep up to date with pedagogical theory and practice
- Set goals for achieving excellence in teaching at the beginning of each new semester after reviewing last semester's teaching strategies and results

4. Processes for Verifying Standards of Student Achievement

- Check marking of a sample of examination papers either by a resident or visiting faculty member
- Students who believe they are under graded can have their papers checked by a second reader.

5 Describe the planning arrangements for periodically reviewing course effectiveness and planning for improvement :

- . Compare syllabus and course description with other universities (including those on the net)
- 2. Bi-annual meetings of faculty members to discuss improvement

Course Specification Approved

Department Official Meeting No (.....) Date ... / ... / H





Course's Coordinator

Department Head

Name : Dr.fawares

Name : Dr. Salah Alfarwan

Signature :

Signature :

Date : .../ .../ H

Date : .../ .../ H

