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| **Dr. Sana'a Anis Abdul-Samee'a Khatter** |
| **Short Resume:** |
| Dr. Sana'a is a PH D holder (TEFL Curriculum & Instruction). She is a certified general trainer as well as a certified TEFL trainer. She completed the TESOL (TCCP) & (TAAL) and the Teaching Knowledge Test (TKT). She gave a Conference Speaker- Session at the IATEFL 47th Annual Conference among many ESL\ EFL conferences. She worked as a part-time EFL instructor at the AUC. She also worked as an external reviewer, NAQAAE, EGYPT. She is currently working as an assistant professor of TEFL, Faculty of Education, Majma'ah University, Saudi Arabia.  |
| **Academic Degrees:** |
| **Country** | **Year of Graduation** | **University** | **Major** | **Degree** |
| Egypt | (early, 2013) | Zagazig University | TEFL Curriculum & Instruction | PH D |
| **Publications** |
| **Link** | **Date of Publication** | **Name of Journal** | **Publication Title** |
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| **Administrative Designations, Committees and Units** |
| **Designation (head, coordinator, member)** | **Department Units & Committees** | **Designation (head, coordinator, member)** | **College Units & Committees** |
| **ELT Department Coordinator** | **Administrative decree 47** | **Member** | **English Publications**  |
|  |  |  |  |
| **Administrative Designations** |
| **Period of Time** | **Administrative Designation** |
| A year | **ELT Department Coordinator** |
| A year | **English Publications Coordinator**  |
| **Courses (Current Semester)** |
| **Credit Hours** | **Actual Hours** | **Course Name** | **Course Code & Number** |
| **3** | **3** | **Advanced Reading** | **ENG 311** |
| **2** | **2** | **Curriculum** | **EDU 327** |
| **3** | **3** | **English Grammar and Sentence Structure (3)** | **ENG 212** |
| **Administrative & Academic Experience (Former Administrative & Academic Designations)** |
| **Period of Time** | **Former Administrative Designations** |
|  |  |
| **Period of Time** | **Academic Ranks** |
| 2013, till present | An assistant professor |
| **Training Courses** |
| **Date** | **Institution** | **Course Type** | **Name** |
| Received: June 4th, 2012 | University of Wisconsin EAU Claire, TESOL International Association |  | The TESOL Core Certificate Program (TCCP) & TESOL: Teaching and Assessing Adult Learners (TAAL) |
| Received: April 17th , 2013 | The British Council, Egypt |  | Teaching Knowledge Test |
| Received: August 28th, 2013 | The American University in Cairo |  | The Assessment Literacy Program (TOT) |
| Received: July 15th , 2012 | The Professional Academy for Teachers (PAT), Egypt  |  | The Licensed Trainer Program (TOT) |
| Received: March 12 th , 2012 | The British Council, Egypt |  | The Trainer of Teachers (TOT) Development program-Modules 1, 2&3 |
| Received: March 31st 2011 | (CDIST) in collaboration with the Canadian Assistance Team - Early Childhood  | Enhancement Project , Egypt | The Master Trainers' Orientation Workshop |
| **Faculty Members Activities** |
| **Link** | **Activity** |
|  | Higher Studies & Scientific Research  |
|  | Development & Training |
|  | Courses Description |
|  | Academic Advice |
|  | Study Plans |
|  |  |

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| **Contact Information** |
| **Office Hours** |
| **12-2** | **Hour:** | **Sun.** | **Day:** |
| **10-12** | **Hour:** | **Mon.** | **Day:** |
| **9-11** | **Hour:** | **Tues.** | **Day:** |
| **Academic Advisory** |
| **12-02** | **Hour:** | **Mon.** | **Day:** |
| **10-12** | **Hour:** | **Wed.** | **Day:** |
| **9-11** | **Hour:** | **Thurs.** | **Day:** |
| **Contact Me** |
| **00966-533472392** | **Phone** |
| **s.khatter@mu.edu.sa** | **E-mail:** |
|  | **Faculty University Website:** |
|  | **Other Website:** |
|  | **Blogs** |